



## Commercial Range Use Policy

This policy establishes the fees, administrative procedures, and safety requirements for commercial instructors and training organizations conducting firearms training at the East Texas Rifle & Pistol Club (ETRPC). Compliance with this policy is mandatory for all commercial range use.

### 1. Fee Schedule

- Commercial instructors or training companies shall remit ten percent (10%) of gross income collected per class conducted on ETRPC property.
- No member discounts apply to commercial training activities.
- All fees are the responsibility of the instructor or company and shall not be collected directly from students by ETRPC.
- Non Profit organizations and municipal law enforcement will not be subject to fees but will still be required to adhere to all others procedures outlined in this document.
- Organizations that do not collect fees for their training but are a for profit company or entity will be required to pay \$10.00 per student per day

### 2. Reservation and Administrative Procedures

- All commercial entities must reserve range facilities prior to conducting any training, including individual instruction and certification courses.
- Reservations must be submitted via email to ensure proper documentation and accountability. [info@etrpc.com](mailto:info@etrpc.com)
- Reservation requests must be made during normal office hours. After-hours requests may result in limited or unavailable range access.
- Failure to reserve a range does not automatically prohibit training; however, preferred ranges or bays may not be available.
- Instructors must check in with the Range Safety Officer (RSO) on duty prior to the start of training.
- The RSO will provide an official roster and individual liability release forms.
- Each student present must complete a release form on the day of training.
- The RSO will submit all completed documentation to the ETRPC office.
- Invoices will be issued monthly. No payment will be collected on the day of training.
- Invoices will include an online payment option or payment may be submitted by check.
- Payment terms are Net 30.
- Failure to remit payment in a timely manner may result in suspension or revocation of commercial range use privileges.

### 3. Range Safety Requirements

- All students and participants are the sole responsibility of the instructor or training entity.
- All participants must comply with all ETRPC range rules, policies, and posted signage.
- ETRPC Range Safety Officers are authorized to immediately address and correct any unsafe activity.

### Acknowledgment and Agreement

By signing below, the undersigned acknowledges receipt of, understands, and agrees to comply with all policies, procedures, and safety requirements outlined in this Commercial Range Use Policy. Failure to comply may result in suspension or termination of commercial range use privileges.

Instructor / Company Name: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_